

Notice of Annual General Meeting

Notice is hereby given that the Annual General Meeting of the Members of the Australian Entertainment Industry Association, trading as Live Performance Australia, will be held at:

Location: Ruth Cracknell Room, Roslyn Packer Theatre, 22 Hickson Road, Walsh Bay
Date: Thursday 28 November 2019
Time: 10:15am AEDT

Agenda

To consider the financial report and the reports of the Executive Council, Chief Executive and of the Auditors for the financial year ended 30 June 2019.

1. Attendance – Present, Apologies and Appointments of Proxy

2. Minutes of the Annual General Meeting Held 22 November 2018

RECOMMENDATION:

“THAT the Minutes of the 2018 Annual General Meeting of the Association be accepted as a true and accurate record of that meeting.”

3. Statement of Audited Accounts for the Year Ended 30 June 2019

RECOMMENDATION:

“THAT:

- a. The Statement of Audited Accounts for the financial year ended 30 June 2019 be accepted; and
- b. The Statement of Related Party Transactions for the financial year ended 30 June 2019 be accepted.”

4. Appointment of Auditor

RECOMMENDATION:

“THAT:

- a. BDO Chartered Accountants be appointed auditor of the accounts of the Association for the year ended 30 June 2020; and
- b. The auditor’s remuneration be a total of \$17,700 plus GST.”

5. Annual Report on the Affairs of the Association for the year ended 30 June 2019

RECOMMENDATION:

“THAT the Executive Council’s Annual Report be accepted.”

6. Reports

RECOMMENDATION:

“THAT the reports of the LPA President and Executive Team on Workplace Relations, Policy & Programs, Marketing & Events, Governance, Compliance & Finance be noted.”

By Order of the Executive Council,



Evelyn Richardson

Chief Executive

31 October 2019

Note: Notice of any other Special Business to be brought to the Annual General Meeting must be provided to the Chief Executive not later than **Wednesday 20 November 2019**. The notice must clearly state the motion to be put, and should be sent to LPA via email erichardson@liveperformance.com.au.

Australian Entertainment Industry Association

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON Thursday 22 November 2018 AT 10.15am (AEDT)

Primrose Potter Salon, Melbourne Recital Centre
31 Sturt St, Southbank VIC 3006

1. ATTENDANCE – PRESENT, APOLOGIES AND APPOINTMENT OF PROXY:

Opening and Welcome

The Chair (Andrew Kay – President) formally opened the meeting’s proceedings, and extended a welcome to all Member organisations and observers in attendance.

Attendance Listing

A roll-call of attending Members was conducted, and the Chair confirmed that a quorum was secured in accordance with Rule 29(e) of the Rules of the Association:

1. Members in Attendance			
	Name		Organisation
1	*Alex	Budd	Opera Australia
2	*Sue	Donnelly	Belvoir
3	*Richard	Evans	Australian Chamber Orchestra
4	*Douglas	Gautier AM	Adelaide Festival Centre Trust
5	Bernadette	Hayes	Bernadette Hayes
6	Liz	Jones	La Mama Inc
7	*Andrew	Kay AM	Andrew Kay and Associates Pty Ltd
8	*John	Kotzas	Queensland Performing Arts Centre
9	Virginia	Lovett	Melbourne Theatre Company
10	Craig	McGovern	Craig McGovern
11	*Shirley	McGrath	Gordon Frost Organisation - GFO
12	*Patrick	McIntyre	Sydney Theatre Company Ltd
13	Andrew	Moon	Andrew Moon
14	Euan	Murdoch	Melbourne Recital Centre
15	Rodney	Phillips	Rodney Phillips
16	Susan	Provan	Melbourne International Comedy Festival Ltd
17	Rose	Stephens	National Institute of Circus Arts (NICA)

* = EC Member

Total Voting Members in Attendance: 17

2. LPA Staff in Attendance

	Name		Position
1	Evelyn	Richardson	LPA Chief Executive
2	David	Hamilton	LPA Director, Workplace Relations
3	Julia	Holt	LPA Director, Marketing
4	Les	Nemenyi	Finance and Membership Manager
5	Holly	Crain	LPA Senior Policy Advisor
6	Claire	Seremetis	Workplace Relations Advisor
7	Josh	Gavin	Operations Manager
8	Sarah	Pudleko	Marketing Coordinator
9	Kitsa	Daskalakis	Immigration Services Coordinator

Total LPA Staff in Attendance: 9

3. Member Proxies

	Name		Organisation	Proxy
1	Roy	Adams	Zaccaria Concerts and Touring	Evelyn Richardson
2	Hadley	Agrez	Melbourne Fringe	Evelyn Richardson
3	Jessica	Anderson	Country Arts WA (Inc)	Evelyn Richardson
4	Trevor	Ashley	Showwork Pty Ltd	Evelyn Richardson
5	Alex	Batt-Rawden	Legs on the Wall Inc.	Andrew Kay AM
6	Chris	Bendall	Critical Stages	Evelyn Richardson
7	Tobias	Benn	Echelon Productions Pty Ltd	Andrew Kay AM
8	Andrew	Blackman	Complete Works Theatre Company	Evelyn Richardson
9	Adrian	Bohm	Adrian Bohm Presents Pty Ltd	Evelyn Richardson
10	Kate	Brennan	Kate Brennan	Andrew Kay AM
11	Rob	Brookman	Adelaide Festival	Andrew Kay AM
12	*Torben	Brookman	GWB Entertainment Pty Ltd	Evelyn Richardson
13	Renee	Brown	Glenorchy City Council	Evelyn Richardson
14	Rocky	Bruzzano	ExpoNet Pty Ltd	Andrew Kay AM
15	Tim	Buchholz	Stage & Audio Pty Ltd	Evelyn Richardson
16	Loretta	Busby	Ensemble Productions Pty Ltd	Evelyn Richardson
17	Bruce	Carmichael	Canberra Theatre Centre	Andrew Kay AM
18	Caryn	Cavanagh	ACMN Pty Ltd	Andrew Kay AM
19	Carolyn	Chard	West Australian Opera (The)	Andrew Kay AM
20	Elaine	Chia	City Recital Hall Ltd	Andrew Kay AM
21	Peter	Choraziak	Festival of Voices	Evelyn Richardson
22	Mark	Christoffelsz	MCA Insurance Brokers	Evelyn Richardson
23	Vincent	Ciccarello	Adelaide Symphony Orchestra	Richard Evans
24	Adrian	Collette AM	Adrian Collette AM	Andrew Kay AM
25	Kerry	Comerford	Kerry Comerford	Evelyn Richardson
26	Michaela	Coventry	Lucy Guerin Association Incorporated	Evelyn Richardson
27	Heather	Croall	Adelaide Fringe Incorporated	Andrew Kay AM
28	Neil	Croker	The Prestige Presents	Andrew Kay AM

29	Ross	Cunningham	Ross Cunningham	Evelyn Richardson
30	Bill	Davidson	Crown Limited	Evelyn Richardson
31	Fiona	de Garis	Bunbury Regional Entertainment Centre	Evelyn Richardson
32	Katrina	Douglas	PACT Centre for Emerging Artists Incorporated	Evelyn Richardson
33	Anne	Dunn	Sydney Dance Company	Evelyn Richardson
34	Phillip	English	Showcall Crewing Pty Ltd	David Hamilton
35	Denis	Fuelling	National Institute of Dramatic Art	Andrew Kay AM
36	Sophie	Galaise	Melbourne Symphony Orchestra	Evelyn Richardson
37	Jodi	Glass	State Theatre Company of South Australia	Andrew Kay AM
38	Neil	Gooding	Neil Gooding Productions Pty Ltd	Andrew Kay AM
39	Kovi	Gordon	Queen of Tickets	Evelyn Richardson
40	Julius	Grafton	Juliusmedia Group Pty Ltd	Evelyn Richardson
41	Kiaya	Hacene	Newtheatricals Pty Ltd	Evelyn Richardson
42	Jane	Haley	Ten Days on the Island Ltd	Sue Donnelly
43	Glenn	Hall	Perth Theatre Trust	Andrew Kay AM
44	Rick	Heath	Performing Arts Connections Australia (APACA)	Sue Donnelly
45	Anne-Marie	Heath	The Art House Wyong Shire PACC Ltd	Andrew Kay AM
46	Simon	Hinton	Illawarra PAC - Murrumbidgee Theatre Co	Evelyn Richardson
47	Cameron	Hoy	Ticketek Pty Ltd	Andrew Kay AM
48	Helen	Hristofski	Barking Gecko Theatre Company	Evelyn Richardson
49	Richard	Hull	Flying Fruit Fly Foundation t/a Flying Fruit Fly Circus	Andrew Kay AM
50	Michael	Huxley	Hothouse Theatre	Evelyn Richardson
51	Alan	James	Darwin Entertainment Centre	Andrew Kay AM
52	William	Jensen	Sketch Evolution Pty Ltd	Andrew Kay AM
53	Suzanne	Jones	Jones Theatrical Group Pty Ltd	Shirley McGrath
54	Graeme	Kearns	Capitol Theatre Management	Evelyn Richardson
55	Belinda	Kelly	Terrapin Puppet Theatre Ltd	Andrew Kay AM
56	Peter	Kift	Yirra Yaakin Aboriginal Corporation	Evelyn Richardson
57	Michelle	Kotevski	PlayWriting Australia	Evelyn Richardson
58	Artie	Laing	A-List Entertainment	Andrew Kay AM
59	Kaye	Laity	Synthesis Design & Display Pty Ltd	Evelyn Richardson
60	David	Lloyd	Capital Venues and Events	Evelyn Richardson
61	Dustin	Lockett	BBC Worldwide Australia Pty Ltd	Andrew Kay AM
62	Richard	Longbottom	The Contemporary Dance Company of WA Ltd t/a Co3	Evelyn Richardson
63	Robert	Love	Parramatta City Council	Andrew Kay AM
64	Ken	Mackenzie-Forbes	The Production Company (Aust) Ltd	Evelyn Richardson
65	Emily	Mann	The Darwin Festival Ltd	Andrew Kay AM

66	Enda	Markey	Enda Markey Presents	Andrew Kay AM
67	Tim	McFarlane AM	Tim McFarlane AM	Evelyn Richardson
68	Tim	McGregor	TEG Live Pty Ltd	Evelyn Richardson
69	Skye	McIntosh	The Australian Haydn Ensemble Inc	Evelyn Richardson
70	Ian	McRae	Ian McRae AO	Andrew Kay AM
71	Jeremy	Miller	Monkey Baa Theatre For Young People Ltd	Evelyn Richardson
72	Philip	Mitchell	Spare Parts Puppet Theatre	Andrew Kay AM
73	Peter	Mousaferiadis	Cultural Infusion (Int) Pty Ltd	Evelyn Richardson
74	Nic	Mumford	Exhibit Systems Pty Ltd	Evelyn Richardson
75	Teena	Munn	Patch Theatre Company Inc	Evelyn Richardson
76	Sarah	Neal	Malthouse Theatre	Evelyn Richardson
77	Michael	Nebenzahl	Playbill Pty Ltd	Andrew Kay AM
78	Tim	O'Connor	Harvest Rain Theatre Company	Evelyn Richardson
79	Kerry	O'Sullivan	St Martins Youth Arts Centre	Evelyn Richardson
80	Andy	Packer	Slingsby Theatre Company Limited	Evelyn Richardson
81	Katie	Parker	Sydney Festival (The)	Andrew Kay AM
82	Joanna	Porter	Joanna Porter	Andrew Kay AM
83	Rodney	Rigby	Rodney Rigby	Evelyn Richardson
84	Peter	Rix	The Trustee for Clarendon Investment Trust	Andrew Kay AM
85	Karen	Rodgers	Griffin Theatre Company Ltd	Evelyn Richardson
86	Viv	Rosman	Polyglot Theatre	Evelyn Richardson
87	Ruchi	Sanghi	Ruchi Sanghi Enterprize Pty Ltd	Andrew Kay AM
88	Ian	Scobie AM	Arts Projects Australia	Andrew Kay AM
89	Michael	Scott	AEG Ogden (Perth Arena)	Evelyn Richardson
90	David	Shallue	David Shallue & Assoc	Andrew Kay AM
91	John	Sheedy	Theatre Works Limited	Evelyn Richardson
92	Mandy	Shepherd	Theatre North Inc	Evelyn Richardson
93	Claire	Spencer	Arts Centre Melbourne	Evelyn Richardson
94	Peta	Spurling-Brown	Peta Spurling-Brown t/a Hey Boss	Andrew Kay AM
95	Sharon	Strickland	Dendy Cinemas Pty Ltd	Andrew Kay AM
96	Harley	Stumm	Intimate Spectacle Pty Ltd	Evelyn Richardson
97	Josh	Terlick	Beardfoot Bookings and Promotions	Evelyn Richardson
98	Andrew	Threlfall	CDP Theatre Producers Pty Limited	Evelyn Richardson
99	Ann	Tonks AM	Ann Tonks AM	Evelyn Richardson
100	Garry	Van Egmond	Garry Van Egmond Enterprises	Andrew Kay AM
101	Judy	Vince	Crown Perth	Evelyn Richardson
102	Kaye	Weeks	Windmill Theatre	Evelyn Richardson
103	Clare	Wharton	Queensland Conservatorium	Evelyn Richardson
104	Victoria	Wildie	In The Pipeline (Arts) Ltd t/a Hayes Theatre Co	Evelyn Richardson
105	Karen	Wilson	Brink Productions Limited	Evelyn Richardson

* = EC Member

Allocation of Received Proxies

Evelyn Richardson	61
Andrew Kay	39
David Hamilton	1
Richard Evans	1
Shirley McGrath	1
Sue Donnelly	2

Total Proxies: 105

Total number of financial members and life members as at 26 October 2018: **397**

397 x 25/100 = 99 (QUORUM - RULE 29E)

Number of Members present = 17
Number of Proxies + 105

Total Financial Members Represented = 122
(QUORUM SECURED)

2. MINUTES OF THE ANNUAL GENERAL MEETING HELD 1 DECEMBER 2017

It was resolved that the Minutes of the 2017 Annual General Meeting of the Association be accepted as a true and accurate record of that meeting.

RECOMMENDATION:

“THAT the Minutes of the 2017 Annual General Meeting of the Association be accepted as a true and accurate record of that meeting.”

The Chair moved for the Recommendation to be passed.

Moved: Patrick McIntyre

Seconded: Sue Donnelly

CARRIED

3. STATEMENT OF AUDITED ACCOUNTS FOR THE YEAR ENDING 30 JUNE 2018

The Chair referred the meeting to the Executive Councillors’ report for the year ended 30 June 2018 in the 2017/2018 LPA Annual Report, including the Statement of Related Party Transactions at Note 13 to the Financial Statements (page 36-37).

RECOMMENDATION:

“THAT:

- The Statement of Audited Accounts for the financial year ended 30 June 2018 be accepted; and
- The Statement of Related Party Transactions for the financial year ended 30 June 2018 be accepted.

The Chair moved for the Recommendation to be passed.

Moved: Shirley McGrath
Seconded: Rodney Phillips

CARRIED

4. APPOINTMENT OF AUDITOR

RECOMMENDATION:

“THAT

- BDO Chartered Accountants be appointed auditor of the accounts of the Association for the year ended 30 June 2019; and
- The auditor’s remuneration be a total of \$17,000 plus GST.”

The Chair moved for the Recommendation to be passed.

Moved: John Kotzas
Seconded: Bernadette Hayes

CARRIED

5. EXECUTIVE COUNCIL REPORT ON THE AFFAIRS OF THE ASSOCIATION FOR THE YEAR ENDING 30 JUNE 2018

The Executive Council report on the Affairs of the Association for the year ended 30 June 2018 was included in the AGM materials.

RECOMMENDATION:

“THAT the Executive Council’s Annual Report be accepted.”

The Chair moved for the Recommendation to be passed.

Moved: Virginia Lovett
Seconded: Jesse Cain

CARRIED

6. LPA EXECUTIVE TEAM REPORTS

A summary report on LPA activities was included as part of the Annual Report provided with the AGM materials.

LPA’s Chief Executive and staff will present a report on activities at the Industry Briefing following the AGM.

RECOMMENDATION:

“THAT the reports of the LPA President and Executive Team on Workplace Relations, Policy & Programs, Membership & Events and Governance, Compliance & Finance be noted.”

The Chair moved for the Recommendation to be passed.

Moved: Douglas Gautier

Seconded: Richard Evans

CARRIED

The Chair gave a closing statement regarding the end of his term as President of LPA and congratulated incoming President Richard Evans. The meeting was declared closed at 10:26am.

Minutes Confirmed – Signed

Dated