Notice of Annual General Meeting

Notice is hereby given that the Annual General Meeting of the Members of the Australian Entertainment Industry Association, trading as Live Performance Australia, will be held as a virtual event:

**Location: Via Zoom**

**Registrations:** [**https://zoom.us/meeting/register/tJwvc-Csrz4rHtHIm0HmkOpSmITOLYtlE0hO**](https://zoom.us/meeting/register/tJwvc-Csrz4rHtHIm0HmkOpSmITOLYtlE0hO)

**Date: Tuesday 24 November 2020**

**Time: 10:00 – 11:00 am AEDT**

**Agenda**

To consider the financial report and the reports of the Executive Council, Chief Executive and of the Auditors for the financial year ended 30 June 2020.

1. **Attendance – Present, Apologies and Appointments of Proxy**
2. **Minutes of the Annual General Meeting** **Held 28 November 2019**

RECOMMENDATION:

“THAT the Minutes of the 2019 Annual General Meeting of the Association be accepted as a true and accurate record of that meeting.”

1. **Statement of Audited Accounts for the Year Ended 30 June 2020**

RECOMMENDATION:

“THAT the Statement of Audited Accounts for the financial year ended 30 June 2020 be accepted.

1. **Appointment of Auditor**

RECOMMENDATION:

“THAT:

* 1. BDO Audit Pty Ltd (BDO) be appointed auditor of the accounts of the Association for the year ended 30 June 2021; and
	2. The auditor’s remuneration be a total of $18,270 plus GST.”
1. **Annual Report on the Affairs** **of the Association for the year ended 30 June 2020**

RECOMMENDATION:

“THAT the Executive Council’s Annual Report be accepted.”

1. **Reports**

RECOMMENDATION:

“THAT the reports of the LPA President and Executive Team on Workplace Relations, Policy & Programs, Marketing & Events, Governance, Compliance & Finance be noted.”

1. **General Business**

By Order of the Executive Council,



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**Evelyn Richardson**

Chief Executive

*2 November 2020*

**Note:** Notice of any other Special Business to be brought to the Annual General Meeting must be provided to the Chief Executive not later than **Tuesday 17 November 2020.** The notice must clearly state the motion to be put, and should be sent to LPA via email erichardson@liveperformance.com.au.

**Australian Entertainment Industry Association**

**MINUTES OF THE ANNUAL GENERAL MEETING**

**HELD ON Thursday 28 November 2019 AT 10.15am (AEDT)**

**Ruth Cracknell Room, Roslyn Packer Theatre**

22 Hickson Road, Walsh Bay, NSW, 2000

* 1. **ATTENDANCE – PRESENT, APOLOGIES AND APPOINTMENT OF PROXY:**

**Opening and Welcome**

The Chair (Richard Evans – President) formally opened the meeting’s proceedings at 10:08am and extended a welcome to all Member organisations and observers in attendance.

**Attendance Listing**

A roll-call of attending Members was conducted, and the Chair confirmed that a quorum was secured in accordance with Rule 32(g) of the Rules of the Association:

|  |
| --- |
| 1. **Members in Attendance (Voting)**
 |
|  | **Name** |  | **Organisation** |
| 1 | \*Torben | Brookman | GWB Entertainment Pty Ltd |
| 2 | \*Lisa | Campbell | Luckiest Productions |
| 3 | Melanie | Carolan | Critical Stages |
| 4 | Kerry | Comerford | Kerry Comerford |
| 5 | Charles | Coy | Sketch Evolution Pty Ltd |
| 6 | \*Richard | Evans | Australian Chamber Orchestra |
| 7 | Julius | Grafton | Juliusmedia Group Pty Ltd |
| 8 | Kiaya | Hacene | Newtheatricals Pty Ltd |
| 9 | Will | Harvey | Hayes Theatre Company |
| 10 | Elizabeth | Hawkins | Adelaide Festival Centre |
| 11 | Bernadette | Hayes | Bernadette Hayes |
| 12 | Sharon | Kerr | Erth Visual & Physical Inc |
| 13 | Brendan | Maher | Albury Entertainment Centre |
| 14 | Tim | McFarlane | Tim McFarlane AM |
| 15 | \*Patrick | McIntyre | Sydney Theatre Company Ltd |
| 16 | Kate | McKenzie | Julius Media |
| 17 | Jeremy | Miller | Monkey Baa Theatre For Young People Ltd |
| 18 | Gill | Perkins | Bell Shakespeare Company (The) |
| 19 | \*Rod | Pilbeam | AEG Ogden Pty Ltd - Brisbane Entertainment Centre |
| 20 | \*Melanie | Smith | Arts Centre Melbourne |
| 21 | Andrew | Threlfall | CDP Theatre Producers Pty Limited |
| 22 | \*Fiona | Winning | Sydney Opera House |
| 23 | Amanda | Wright | Australian Theatre for Young People |

\* = EC Member

**Total Voting Members in Attendance: 23**

|  |
| --- |
| 1. **Members in Attendance (Non-voting)**
 |
|  | **Name** |  | **Position** |
| 1 | Justin | Ankus | Riverside Theatre |
| 2 | Beverly | Growden | Shaun Parker & Company Limited |
| 3 | Ashleigh | Ryan | Newtheatricals Pty Ltd |
| 4 | Yolande | White | CDP Theatre Producers |

**Total Non-voting Members in Attendance: 4**

|  |
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| 1. **LPA Staff in Attendance**
 |
|  | **Name** |  | **Position** |
| 1 | Evelyn | Richardson | LPA Chief Executive |
| 2 | David | Hamilton | LPA Director, Workplace Relations |
| 3 | Kim | Tran | LPA Director, Policy and Governance |
| 4 | Julia | Holt | LPA Director, Marketing |
| 5 | Eliza | Harris | LPA Policy Advisor |

**Total LPA Staff in Attendance: 5**

|  |
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| 1. **LPA Life Member Proxies (Non-voting)**
 |
|  | **Name** |  | **Organisation** |
| 1 | Kate | Brennan | Kate Brennan |
| 2 | Jim | Cranfield | Jim Cranfield |
| 3 | Andrew | Guild | Andrew Guild |
| 4 | Ian | McRae | Ian McRae AO |
| 5 | Andrew | Moon | Andrew Moon |
| 6 | Rodney | Phillips | Rodney Phillips |

**Total LPA Life Member Proxies: 6**

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| 1. **Member Proxies**
 |
|  | **Name** | **Organisation** | **Proxy** |
| 1 | Hadley | Agrez | Melbourne Jazz Ltd | Evelyn Richardson |
| 2 | Bruce | Applebaum | Australian Brandenburg Orchestra | Richard Evans |
| 3 | Agnes | Au | Chinatown Cinema Corporation | Evelyn Richardson |
| 4 | Tahlia | Azaria | Circus Oz | Richard Evans |
| 5 | Marcus | Barker | Sydney International Piano Competition of Australia | Richard Evans |
| 6 | Selene | Bateman | Auspicious Arts Projects Inc | Evelyn Richardson |
| 7 | Phil | Bathols | Spiritworks Pty Ltd | Richard Evans |
| 8 | Chris | Bendall | Critical Stages | Melanie Carolan |
| 9 | Tobias | Benn | Echelon Productions | Richard Evans |
| 10 | Justin | Boschetti | City Recital Hall Ltd | Richard Evans |
| 11 | Rob | Brookman | Adelaide Festival | Richard Evans |
| 12 | Renee | Brown | Glenorchy City Council | Evelyn Richardson |
| 13 | Lorretta | Busby | Ensemble Productions Pty Ltd | Evelyn Richardson |
| 14 | Samuel | Cairnduff | Tasmanian Symphony Orchestra Pty Ltd | Richard Evans |
| 15 | Michael | Cassel | The Trustee for HP Australia Unit Trust | Richard Evans |
| 16 | Caryn | Cavanagh | ACMN Pty Ltd | Evelyn Richardson |
| 17 | Janet | Chapman | Rockcity Event Marketing Pty Ltd | Evelyn Richardson |
| 18 | Carolyn | Chard | West Australian Opera (The) | Richard Evans |
| 19 | Peter | Choraziak | Festival of Voices | Evelyn Richardson |
| 20 | Elizabeth | Christie | Australian Ballet (The) | Richard Evans |
| 21 | Mark | Christoffelsz | MCA Insurance Brokers | Evelyn Richardson |
| 22 | Michael | Chugg | Chugg Entertainment | Evelyn Richardson |
| 23 | Vincent | Ciccarello | Adelaide Symphony Orchestra | Richard Evans |
| 24 | Rob | Clifton | BBE Touring and Events Pty Ltd | Richard Evans |
| 25 | Shaun | Comerford | Circa | Evelyn Richardson |
| 26 | Malcolm C | Cooke | Malcolm C Cooke & Associates Pty Ltd | Richard Evans |
| 27 | Alison | Copley | Tasdance Ltd | Richard Evans |
| 28 | Paul | Cowley | Australian Dance Theatre | Evelyn Richardson |
| 29 | Hillary | Coyne | North Queensland Ballet & Dance Co (Dancenorth) | Richard Evans |
| 30 | Heather | Croall | Adelaide Fringe Incorporated | Richard Evans |
| 31 | Alana | Culverhouse | The Contemporary Dance Company of WA Ltd t/a Co3 | Richard Evans |
| 32 | Ross | Cunningham | Ross Cunningham AM | Richard Evans |
| 33 | Luke | Daniels | AEG Ogden (Newcastle) P/L - Newcastle Ent Centre | Rob Pilbeam |
| 34 | Bill | Davidson | Crown Limited | Evelyn Richardson |
| 35 | Ali | Dawood | Grand International Concerts Pty Ltd | Richard Evans |
| 36 | Rebecca | Drummond | Major Brisbane Festivals | Evelyn Richardson |
| 37 | Christine | Dunstan | Christine Dunstan Productions Pty Ltd | Jeremy Miller |
| 38 | Brendon | Ellmer | WA Venues & Events Ltd (WASO) | Richard Evans |
| 39 | Nick | Engler | Expressions Dance Company | Evelyn Richardson |
| 40 | Paul | Fanning | The Trustee for P & A Fanning Family Trust | Richard Evans |
| 41 | Sophie | Galaise | Melbourne Symphony Orchestra | Richard Evans |
| 42 | \*Douglas | Gautier AM | Adelaide Festival Centre Trust | Elizabeth Hawkins |
| 43 | Maggie | Gerrand | Maggie Gerrand Presents Pty Ltd | Richard Evans |
| 44 | Graeme | Gillies | Grayboy Pty Ltd | Evelyn Richardson |
| 45 | Jodi | Glass | State Theatre Company of South Australia | Evelyn Richardson |
| 46 | Neil | Gooding | Neil Gooding Productions Pty Ltd | Evelyn Richardson |
| 47 | Alan | Graham | AEG Ogden Pty Ltd - Suncorp Stadium | Rod Pilbeam |
| 48 | Alistair | Graham | National Institute of Dramatic Art (NIDA) | Evelyn Richardson |
| 49 | Jane | Haley | Ten Days on the Island Ltd | Richard Evans |
| 50 | Glenn | Hall | Perth Theatre Trust - (The Trustee for PTT) | Evelyn Richardson |
| 51 | Janet | Hamilton | AEG Ogden (Cairns) Pty Ltd | Rob Pilbeam |
| 52 | Antony | Hamilton | Chunky Move | Evelyn Richardson |
| 53 | Nick | Hayes | Dendy Cinemas Pty Ltd | David Hamilton |
| 54 | Matthew | Haynes | ICC Sydney P/L (International Convention Centre) | Rod Pilbeam |
| 55 | Rick | Heath | Performing Arts Connections Australia (PAC) | Richard Evans |
| 56 | Andrew | Heron | Canberra Symphony Orchestra | Richard Evans |
| 57 | Louise | Herron AM | Sydney Opera House Trust | Fiona Winning |
| 58 | Julian | Hobba | Performing Arts Centre Society Inc (The Blue Room) | Richard Evans |
| 59 | Cameron | Hoy | Ticketek Pty Ltd | Richard Evans |
| 60 | Nick | Hughes | Restless Dance Theatre Inc | Richard Evans |
| 61 | Elise | Huntley | Splendour in the Grass Pty Ltd | Evelyn Richardson |
| 62 | Sonay | Ismail | Little Peeperz Productions | Richard Evans |
| 63 | Lloyd | Jones | Live Nation Australia Venues Pty Ltd | Evelyn Richardson |
| 64 | Jane | Jones | The Trustee for XTRA Ordinary Events Unit Trust | Evelyn Richardson |
| 65 | Vas | Katos | AKA Australia | Richard Evans |
| 66 | Andrew | Kay | Andrew Kay and Associates Pty Ltd | Richard Evans |
| 67 | Jodi | Kelly | Queensland Music Festival | Evelyn Richardson |
| 68 | Belinda | Kelly | Terrapin Puppet Theatre Ltd | Evelyn Richardson |
| 69 | Peter | Kift | Yirra Yaakin Aboriginal Corporation | Evelyn Richardson |
| 70 | Kim | Knight | Interstar Pty Ltd (Regal Theatre) | Evelyn Richardson |
| 71 | Artie | Laing | A-List Entertainment | Evelyn Richardson |
| 72 | Don | Love | GC Event Hire | Richard Evans |
| 73 | Virginia | Lovett | Melbourne Theatre Company | Evelyn Richardson |
| 74 | Adam | Lowe | ALG Management Pty Ltd | Evelyn Richardson |
| 75 | Kath | Mainland CBE | Melbourne International Festival of the Arts | Evelyn Richardson |
| 76 | Enda | Markey | Enda Markey Presents | Richard Evans |
| 77 | Richard | Martin | Martin Production Pty Ltd | Richard Evans |
| 78 | Shelley | McCuaig | Moorilla Estate Pty Ltd - Mona Foma | Evelyn Richardson |
| 79 | Aneke | McCulloch | Lucy Guerin Association Incorporated | Evelyn Richardson |
| 80 | Paula | McKinnon | The Walt Disney Company (Australia) Pty Ltd | Evelyn Richardson |
| 81 | \*Tim | McGregor | TEG Live Pty Ltd | Evelyn Richardson |
| 82 | John | McKissock | Clearlight Shows Pty Ltd | Richard Evans |
| 83 | Andrew | McManus | McManus Pty Ltd | Richard Evans |
| 84 | Peter | Mousaferiadis | Cultural Infusion (Int) Pty Ltd | Evelyn Richardson |
| 85 | Nic | Mumford | Exhibit Systems Pty Ltd | Evelyn Richardson |
| 86 | Teena | Munn | Patch Theatre Company Inc | Evelyn Richardson |
| 87 | Euan | Murdoch | Melbourne Recital Centre | Richard Evans |
| 88 | Alison | Nadebaum | State Opera of South Australia (The) | Evelyn Richardson |
| 89 | Sarah | Neal | Malthouse Theatre | Evelyn Richardson |
| 90 | Jon | Nicholls | Jon Nicholls OAM | Richard Evans |
| 91 | Danielle | Norrish | Black Swan State Theatre Company | Evelyn Richardson |
| 92 | Daniel | O'Connell | Billy Australia 2019-2020 Pty Ltd | Evelyn Richardson |
| 93 | Tim | O'Connor | Harvest Rain Theatre Company | Evelyn Richardson |
| 94 | Maria | O'Connor | Ticketmaster Australasia | Richard Evans |
| 95 | Carmen | Pavlovic | The Trustee for Global Creatures Unit Trust | Richard Evans |
| 96 | Susan | Provan | Melbourne International Comedy Festival Ltd | Evelyn Richardson |
| 97 | Hania | Radvan | Penrith Perf&Visual Arts Ltd (Joan Sutherland PAC) | Jeremy Miller |
| 98 | Gregory | Randall | Randall Arts Management P/L | Richard Evans |
| 99 | Rodney | Rigby | Rodney Rigby | Kiaya Hacene |
| 100 | Peter | Rix | The Trustee for Clarendon Investment Trust | Evelyn Richardson |
| 101 | Karen | Rodgers | Griffin Theatre Company Ltd | Richard Evans |
| 102 | Geoff | Rollason | Festival Services Pty Ltd | Evelyn Richardson |
| 103 | Viv | Rosman | Polyglot Theatre | Evelyn Richardson |
| 104 | Ruchi | Sanghi | Ruchi Sanghi Enterprize Pty Ltd | Evelyn Richardson |
| 105 | Michael | Scott | AEG Ogden (Perth Arena) P/L-WA Sports Centre Trust | Rod Pilbeam |
| 106 | David | Shallue | David Shallue & Assoc | Evelyn Richardson |
| 107 | Chrissy | Sharp | The Sydney Writers Festival Ltd | Richard Evans |
| 108 | Amanda | Shepherd | Theatre North Inc | Richard Evans |
| 109 | Jenny | Simpson | Awesome Arts Australia Ltd | Evelyn Richardson |
| 110 | Tim | Smith | Blue Mountains City Council | Evelyn Richardson |
| 111 | Claire | Spencer | Arts Centre Melbourne | Melanie Smith |
| 112 | Peta | Spurling-Brown | Peta Spurling-Brown t/a Hey Boss | Evelyn Richardson |
| 113 | Kris | Stewart | Brisbane Powerhouse Pty Ltd | Richard Evans |
| 114 | Jason | Svoronos | Jason Bo Svoronos | Richard Evans |
| 115 | Ann | Tonks | Ann Tonks AM | Evelyn Richardson |
| 116 | Adam | Tucker | Camerata - Queensland's Chamber Orchestra Inc | Richard Evans |
| 117 | Jan | van den Berg | Van Den Berg Design Team Pty Ltd | Evelyn Richardson |
| 118 | Walter | van Nieuwkuyk | Walter van Nieuwkuyk OAM | Evelyn Richardson |
| 119 | \*Judy | Vince | Crown Perth | Richard Evans |
| 120 | Stephen | Ward | Lennard Promotions Pty Ltd | Evelyn Richardson |
| 121 | Kaye | Weeks | Windmill Theatre | Richard Evans |
| 122 | David | Williams | David Roy Williams Entertainment | Evelyn Richardson |
| 123 | Sandra | Willis | Opera Queensland | Richard Evans |
| 124 | Karen | Wilson | Brink Productions Limited | Evelyn Richardson |
| 125 | Keith | Wootton | AV1 Pty Ltd | Richard Evans |
| 126 | Tim | Worton | ASM Global (Conv) P/L - Brisbane Conv & Exhib Ctr | Rod Pilbeam |
|  |  |  |  |  |

\* = EC Member

***Allocation of Received Proxies***

**Evelyn Richardson 59**

**Richard Evans 53**

**Rod Pilbeam 6**

**Jeremy Miller 2**

**Melanie Carolan 1**

**Kiaya Hacene 1**

**David Hamilton 1**

**Elizabeth Hawkins 1**

**Melanie Smith 1**

**Fiona Winning 1**

**Total Proxies: 126**

Total number of financial members and life members as at 20 November 2019: **401**

401 x 25/100 = 100 (QUORUM - RULE 29E)

Number of Members present = 23

Number of Proxies + 126

Total Financial Members Represented = 149

 (QUORUM SECURED)

**2. MINUTES OF THE ANNUAL GENERAL MEETING HELD 22 NOVEMBER 2018**

It was resolved that the Minutes of the 2018 Annual General Meeting of the Association be accepted as a true and accurate record of that meeting.

RECOMMENDATION:

“THAT the Minutes of the 2018 Annual General Meeting of the Association be accepted as a true and accurate record of that meeting.”

**The Chair moved for the Recommendation to be passed.**

Moved: Melanie Smith

Seconded: Tim McFarlane

CARRIED

**3. STATEMENT OF AUDITED ACCOUNTS FOR THE YEAR ENDING 30 JUNE 2019**

The Chair referred the meeting to the Executive Councillors’ report for the year ended 30 June 2019 in the 2018/2019 LPA Annual Report, including the Statement of Related Party Transactions at Note 13 to the Financial Statements (page 36-37).

RECOMMENDATION:

“THAT:

* The Statement of Audited Accounts for the financial year ended 30 June 2019 be accepted; and
* The Statement of Related Party Transactions for the financial year ended 30 June 2019 be accepted.

**The Chair moved for the Recommendation to be passed.**

Moved: Rod Pilbeam

Seconded: Tim McFarlane

CARRIED

**4. APPOINTMENT OF AUDITOR**

RECOMMENDATION:

“THAT

* BDO Chartered Accountants be appointed auditor of the accounts of the Association for the year ended 30 June 2020; and
* The auditor’s remuneration be a total of $17,700 plus GST.”

**The Chair moved for the Recommendation to be passed.**

Moved: Bernadette Hayes

Seconded: Andrew Threlfall

CARRIED

**5. ANNUAL REPORT ON THE AFFAIRS OF THE ASSOCIATION FOR THE YEAR ENDING 30 JUNE 2019**

The Executive Council report on the Affairs of the Association for the year ended 30 June 2019 was included in the AGM materials.

RECOMMENDATION:

“THAT the Executive Council’s Annual Report be accepted."

**The Chair moved for the Recommendation to be passed.**

Moved: Lisa Campbell

Seconded: Gill Perkins

CARRIED

**6. REPORTS**

A summary report on LPA activities was included as part of the Annual Report provided with the AGM materials.

LPA’s Chief Executive and staff will present a report on activities at the Industry Briefing following the AGM.

RECOMMENDATION:

“THAT the reports of the LPA President and Executive Team on Workplace Relations, Policy & Programs, Membership & Events and Governance, Compliance & Finance be noted.”

**The Chair moved for the Recommendation to be passed.**

Moved: Torben Brookman

Seconded: Beverly Growden

CARRIED

**7. CONFIRMATION OF LIFE MEMBERS**

RECOMMENDATION:

“THAT Andrew Kay AM and Bruce Carmichael be confirmed as Life Members of Live Performance Australia.”

**The Chair moved for the Recommendation to be passed.**

Moved: Bernadette Hayes

Seconded: Melanie Smith

CARRIED

**8. EXECUTIVE COUNCIL**

RECOMMENDATION:

“THAT the elected members of the Executive Council, for the term beginning 28 November 2019, be noted.”

**The Chair moved for the Recommendation to be passed.**

The President noted the recent Executive Council election. The President welcomed Liz Hawkins, Libby Christie, Paula McKinnon and Alison Copley. The President gave thanks to outgoing Members and noted their contribution to the Executive Council.

Moved: Rod Pilbeam

Seconded: Gill Perkins

The meeting was declared closed at 10:15am.

Minutes Confirmed – Signed

Dated