



# Guidelines for COVID Safe Auditions, Rehearsals and Performances

Revised December 2021

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## 1. Introduction

The COVID-19 pandemic has placed restrictions on the ability for performing arts organisations and venues to operate. Restrictions vary across the country, with specific conditions placed on certain activities or venues. For productions to get back or remain on stage, it is important producers and promoters understand how to do so safely, and how to mitigate risks.

There is the potential for further outbreaks of COVID-19 and therefore, the resumption of audition, rehearsal and performance activities may not be business as usual. There is a risk that these activities may be disrupted again. Continuing or additional control measures to mitigate COVID-19 risks may be required in response to fluctuating numbers of COVID-19 cases. Companies need to be flexible to accommodate and respond to changes in community transmission rates and the associated changes in advice from public health authorities.

## 2. About these guidelines

### 2.1 PURPOSE

This document aims to provide clear guidelines to assist organisations to develop COVID Safe plans and to safely resume live performances and associated activities such as auditions and rehearsals.

### 2.2 SCOPE

These guidelines are intended to apply:

- To activities associated with undertaking auditions, rehearsals or performances of live productions.
- Broadly across all types of artforms. There may be additional considerations depending upon the artform and these should be considered in more detail when developing COVID Safe plans.
- Professional live productions. The measures outlined in this document may not be appropriate for amateur productions.

These guidelines have been developed in consultation with performing arts companies, commercial producers, the Media Entertainment and Arts Alliance and specialist medical advisors.

### 2.3 WORK HEALTH AND SAFETY

Employers have a duty to provide a healthy and safe workplace for all workers (including contractors and volunteers) and visitors to the workplace. This includes:

- assessing and managing risks;
- maintaining the workplace and facilities (e.g. regular cleaning);
- providing appropriate information, training, instruction and supervision; and
- consulting with workers or their representative on any matters that affect them.

These guidelines should complement existing work health and safety processes and procedures. Implementing control measures outlined in this document must not cause other unsafe working conditions for any worker. Where these guidelines introduce new health and safety risks, or impede existing protocols, these risks should be assessed and managed accordingly.

### 3. Definitions

Isolation	Separates people who are unwell and who are confirmed with or have been tested for a contagious disease (such as COVID-19) from people who are healthy.
PCR Test	Polymerase Chain Reaction (PCR) Test. A doctor or nurse performs the test, using a medical swab to take a sample of fluid from inside the nose and/or throat, and the swab is sent to a laboratory for analysis. PCR testing identifies certain key DNA components to determine infection status to an extremely high level of accuracy.
Personal protective equipment (PPE)	<p>PPE refers to anything used or worn to minimise risk to workers' health and safety. This may include, but is not limited to:</p> <ul style="list-style-type: none"> <li>• boots</li> <li>• ear plugs</li> <li>• face masks</li> <li>• gloves</li> <li>• goggles</li> <li>• hard hats</li> <li>• high visibility clothing</li> <li>• respirators</li> <li>• safety harnesses</li> <li>• safety shoes</li> <li>• sunscreen.</li> </ul>
QR Code	Quick Response code – a square computer-read graphic intended to make smartphone access to web addresses quick and easy. QR Codes are used by State and Territory checkin apps (among other relevant applications).
Quarantine	Separates and restricts the movement of people who are well but may have been exposed to a contagious disease (such as COVID-19) to see if they become unwell. The quarantine period for COVID-19 is at least 14 days.
Rapid Antigen Test (RAT)	<p>A test where the individual either takes a saliva sample or nasal swab and places it in a chemical solution; the result can be viewed within 15 minutes. Self-tests are available for home use.</p> <p>If an individual gets a positive antigen test result, they should get a PCR test.</p> <p>A list of self-tests (home use) approved by the TGA for use in Australia is available at <a href="https://www.tga.gov.au/covid-19-rapid-antigen-self-tests-are-approved-australia">https://www.tga.gov.au/covid-19-rapid-antigen-self-tests-are-approved-australia</a></p>
Vaccination	<p>Treatment with a TGA-approved COVID-19 vaccine:  <a href="https://www.health.gov.au/initiatives-and-programs/covid-19-vaccines/approved-vaccines">https://www.health.gov.au/initiatives-and-programs/covid-19-vaccines/approved-vaccines</a></p> <p><u>Medical exemption</u></p> <p>An individual may be exempt from getting a mandatory vaccine due to a valid medical reason; medical exemptions can be granted by certain health professionals. Information on immunisation medical exemptions is available at <a href="https://www.servicesaustralia.gov.au/individuals/topics/immunisation-medical-exemptions/40531">https://www.servicesaustralia.gov.au/individuals/topics/immunisation-medical-exemptions/40531</a></p>

	<p><u>Unvaccinated</u></p> <p>An unvaccinated person is one who has not had a COVID-19 vaccine, has not had the recommended number of doses of a COVID-19 vaccine, or has a medical exemption from having a vaccine.</p> <p><u>Vaccinated</u></p> <p>A vaccinated person is one who has the recommended number of doses of a TGA-approved COVID-19 vaccine</p>
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## 4. National guiding principles

The COVID Safe guidelines for auditions, rehearsals and performances have been developed with the following principles in mind:

- Reduce risk of community transmission in the general public.
- Safeguard the safety and wellbeing of everyone on-site – audiences, performers, artists, musicians, crew, staff, venue personnel, contractors and volunteers.
- Implement measures that are consistent with Safe Work guidelines and public health directives.
- Continuously manage risks associated with the delivery of public performances, adapting to new information, restrictions or requirements.
- Deliver a positive customer experience and contribute to Australia’s economic, social, and cultural wellbeing emerging from COVID-19.
- Ensure the ongoing sustainability of the live performance industry (including venues, theatres, producers, promoters and service providers).

## 5. About COVID-19

### 5.1 COVID-19 SYMPTOMS

The symptoms of COVID-19 include<sup>1</sup>:

- fever (a temperature of 37.5°C or higher)
- chills or night sweats
- cough
- sore throat
- tiredness (fatigue)
- difficulty breathing
- headache

<sup>1</sup> Source: <https://www.healthdirect.gov.au/coronavirus-covid-19-symptom-faqs#symptoms>

- muscle pain
- loss of sense of smell
- distortion of sense of taste
- nausea and vomiting
- joint pain
- loss of appetite
- runny nose
- acute blocked nose (congestion)

Uncommon symptoms may also occur. These include chest pain, diarrhoea and conjunctivitis.

## 5.2 TRANSMISSION

COVID-19 is spread in three main ways<sup>2</sup>:

- Breathing in air when close to an infected person who is exhaling small droplets and particles that contain the virus.
- Having these small droplets and particles that contain virus land on the eyes, nose, or mouth, especially through splashes and sprays like a cough or sneeze.
- Touching eyes, nose, or mouth with hands that have the virus on them.

## 6. Guidelines & protocols

### 6.1 GENERAL

#### Physical distancing

- As far as reasonably practicable, workers should maintain physical distancing within the workplace.
- Where physical distancing cannot be maintained, implement appropriate control measures.
- Limit the number of workers in indoor spaces according to applicable density rules.

#### Hygiene

- All workers should be encouraged to practise good hygiene including cough and sneeze etiquette – i.e. regular handwashing; cough or sneeze into a tissue and then dispose of tissue safely; cough or sneeze into the inside of elbow; wash hands after coughing, sneezing or blowing nose.
- Set up hygiene stations (with either hand soap and water in wet areas such as bathrooms and kitchens or sanitiser in public areas) in prominent locations throughout the building.

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<sup>2</sup> Source: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/how-covid-spreads.html>

## Health monitoring

- Advise workers not to attend work if they are unwell with COVID-19 symptoms.
- Consider implementing screening measures such as:
  - temperature checking (noting that a normal temperature does not mean the worker is COVID-19 negative and that this requirement is not currently mandated by government);
  - completing a self-assessment questionnaire (such as the [healthdirect Coronavirus \(COVID-19\) Symptom Checker](#) (or other self-assessment tool) prior to coming to work; or
  - COVID-19 polymerase chain reaction (PCR) testing or rapid antigen testing (RAT) (noting that a negative test does not mean the worker is COVID-19 negative) prior to commencing work and on an ongoing basis.
- Advise workers to get a PCR test if they develop any COVID-19 symptoms.

## Vaccination

- Consider developing a workplace vaccination policy as part of your organisation's risk management strategy (see section 6.5 for more information).
- In some jurisdictions, workers are required to be vaccinated (unless they hold a valid medical exemption), and employers are required to keep records of employee vaccination status.

## Ventilation

- Use outdoor settings wherever possible.
- In indoor areas, increase natural ventilation by opening windows and doors where possible.
- Optimise fresh air flow in air conditioning systems.
- Regularly check and maintain air conditioning systems to optimise performance.

## Cleaning

- Develop and implement a cleaning schedule of frequently used areas (e.g. audition room, rehearsal room, kitchen, bathrooms) and high touch surfaces (e.g. door handles).
- Develop a schedule to clean and sanitise equipment (e.g. microphones), props, sets and costumes.

## Training

- All workers upon commencement of work (including cast, crew, creatives, contractors) should receive a briefing in COVID safe practices and policies, including the correct use of personal protective equipment (PPE). Regularly remind workers of COVID safe practices and policies.

## Compliance

- Management to regularly consult, revise and update COVID safe practices and policies, as required, in response to changes in government regulatory frameworks governing the containment of the COVID-19 pandemic for as long as they remain in force.

## 6.2 AUDITIONS

- Consider conducting online or recorded auditions for preliminary auditions.
- For live auditions, where reasonably practicable:
  - for those states/territories with mandated vaccination requirements, check vaccination status of auditionees on arrival;
  - display QR check-in codes at entrance and other prominent locations, and require auditionees, creatives and other workers to QR check in on arrival;
  - require auditionees, creatives and other workers to complete the [healthdirect Coronavirus \(COVID-19\) Symptom Checker](#) (or other self-assessment tool) prior to arriving or on arrival at the audition;
  - undertake auditions in large, well-ventilated areas;
  - auditionees, creatives and other workers should wash/sanitise hands before entering the audition room;
  - auditions (including in the audition and waiting rooms) should be conducted in line with density rules applicable in the state/territory;
  - maintain physical distancing wherever possible;
  - limit the number of people participating in group auditions to ensure physical distancing is maintained;
  - where physical distancing is not possible, implement appropriate control measures such as use of PPE, face shields, screens; and
  - consider ways to limit use of shared items between auditionees (e.g. single use script extracts) and clean shared items between uses.
- Prior to the audition, where reasonably practicable:
  - advise auditionees of any vaccination requirements;
  - provide auditionees with a copy of the company's COVID Safe policy/plan or display for view at registration desk;
  - provide auditionees with information to complete the healthdirect Coronavirus (COVID-19) Symptom Checker (or other self-assessment tool);
  - confirm whether auditionees will be required to undergo temperature checking or RAT upon arrival;
  - confirm whether close contact with other auditionees will be required and what control measures will be implemented;
  - ask auditionees to bring items (such as pen, notebook, water bottle, towel) for personal use during the audition;
  - ask auditionees to be dressed ready for the audition prior to arrival; and
  - remind auditionees to stay home if feeling unwell.
- Where reasonably practicable, provide details about scenes requiring close contact or intimacy in casting briefs as part of the auditioning process.

- Maintain records of participants during the auditions, including contact details and date(s) of audition.

## 6.3 REHEARSALS

### General

- Develop a schedule to clean and disinfect the rehearsal room and communal areas (e.g. kitchen, bathrooms), particularly frequently touched surfaces.
- Where reasonably practicable, schedule rehearsals to minimise the number of participants and to allow for cleaning between rehearsal calls.
- Where reasonably practicable, undertake rehearsals in large, well-ventilated areas.
- Display QR check-in codes at entrance and other prominent locations. Require workers to QR check-in upon arrival. (Maintaining records of workers' attendance at rehearsals may also be useful in case of a COVID-19 positive case onsite.)
- Where it is not reasonably practicable to maintain physical distancing between workers, implement appropriate control measures such as use of PPE, face shields, screens, RAT.
- Where performers are required to participate in intimate scenes or be in close contact with other workers, this will be articulated in writing. Performers are required to provide written consent. Performers may also be asked to limit interactions with people outside of the production to reduce risks to the broader community.

### Pre-rehearsal

- Provide a copy of the company's COVID Safe policy/plan to performers, musicians, creatives and crew.
- Performers, musicians, creatives and crew may be asked to:
  - complete the healthdirect Coronavirus (COVID-19) Symptom Checker (or other self-assessment tool);
  - get tested for COVID-19 (PCR or RAT) prior to commencing and throughout rehearsals; or
  - bring items (such as pen, notebook, water bottle, mug, towel) for personal use during rehearsals.
- Map out scenes involving close contact or intimacy (including the control measures that may be implemented).

### During rehearsals

- The permitted number of people in the rehearsal room will comply with applicable density rules.
- Where reasonably practicable, limit the number of people in the rehearsal room to essential personnel only. Performers and creatives who are not required in the rehearsal room or whose rehearsals have finished for the day shall be released and asked to leave.
- Wash/sanitise hands upon entering rehearsal space.
- On the first day of rehearsal, conduct toolbox talk to discuss COVID protocols. Regularly remind workers of COVID protocols.



### **Blocking**

- Where reasonably practicable, blocking should be conducted, to the extent possible, while maintaining physical distancing.
- Where physical distancing is not possible:
  - implement appropriate control measures such as use of PPE, face shields, screens, RAT.
  - workers may be asked to limit interactions with people outside of the production to reduce risks to the broader community.
  - upon commencement it will be discussed and agreed with all parties (noting that agreement between the parties must not contradict anything in these guidelines).
- As far as practicable, minimise time spent in close proximity to other performers.

### **Outside the rehearsal room**

- Maintain physical distancing outside the rehearsal room (e.g. in the green room, kitchen).
- Encourage workers to take breaks outdoors.

## **6.4 PRE-PRODUCTION & PERFORMANCES**

### **General**

- Provide induction/briefing about the venue's COVID health and safety policies to performers, musicians, creatives, crew and other workers.

### **Back of house**

- Maintain physical distancing while backstage (e.g. in the green room, dressing room).
- Where reasonably practicable, implement one-way traffic flow.

### **Sound and technical equipment**

- Where reasonably practicable, allocate technical equipment to individuals (e.g. headsets, radio mics) to minimise sharing.
- Clean and sanitise equipment after use. Additional time at the end of the day may be required for cleaning and sanitisation of equipment used.
- Consider colour coding equipment (with tape/stickers) to identify when equipment has been used and needs to be cleaned before next use.
- Where reasonably practicable, encourage performers to apply and remove their own radio mic, after instruction by sound department. Where assistance is required, audio assistants should sanitise their hands between assisting performers and wear appropriate PPE (i.e. surgical face mask, masks made in accordance with published health guidelines).

## Props

- Where reasonably practicable, allocate props to individuals to minimise sharing.
- For high touch props, clean and sanitise after each performance, where reasonably practicable. Additional time at the end of the day may be required to ensure cleaning and sanitisation of high touch props used.
- Regularly clean other props (e.g. weekly).

## Sets

- Regularly clean high touch surfaces.
- Additional time at the end of the day may be required for cleaning and sanitisation of sets.

## Hair & Makeup

- Where reasonably practicable, provide cast and performers with the option to do their own hair and makeup (including touch-ups and removal), including through virtual tutorials with hair and makeup personnel.
- Wash or sanitise hands prior to beginning any work on a performer, during as needed, and immediately after.
- For hair and makeup assistants, wear appropriate PPE (i.e. surgical face mask, masks made in accordance with published health guidelines) when physical distancing cannot be maintained.
- Encourage performers (or other worker) to sanitise hair and makeup kits regularly.
- Where performer's own supplies are not being used, ensure makeup applicators and removal supplies are single use, are stored in covered containers and disposed of safely.
- Where reasonably practicable, encourage performers to touch up and remove their own makeup.
- Hair and makeup supplies should only be handled by hair and makeup assistants or the individual performer (if using own supplies).
- If possible, allocate hair items to individual performers to minimise sharing.
- Regularly wash and clean wigs and hair extensions.
- Maintain at least 1.5m distance between hair and makeup stations unless suitable measures can be implemented such as wearing PPE.
- Wipe down makeup chairs and surrounding surfaces and equipment with disinfectant wipes between uses by different performers.
- If safe to do so, provide hygiene station near the entrance of the makeup area.

## Wardrobe & Costume

- If timelines allow, provide additional time after casting for online purchases, delivery and separate individual fittings.
- Where reasonably practicable, limit those in attendance at costume fitting.
- Clean and sanitise high-touch surfaces between fittings.

- Costume fitters and performers should wash or sanitise hands before/after fitting or dressing cast and wear appropriate PPE (i.e. surgical face mask, masks made in accordance with published health guidelines) if physical distancing cannot be maintained.
- Equip each individual with their own supply of an alcohol-based disinfectant and hand sanitiser.
- Where reasonably practicable, prevent the sharing of costume pieces.
- Regularly clean costumes.

### **Orchestra / Musicians**

- Where orchestra pit/stage allows:
  - consider sneeze screens or mute shields between musicians.
  - maintain physical distancing between musicians. If possible, allow for at least 2 metres between musicians of high-risk instruments (e.g. trumpet, bass, trombone and oboe), and greater distancing between wind/brass musicians and other musicians.
- Allow suitable distance (e.g. 3-4 metres) between musicians/orchestra pit/performers and audience. The audience should be distanced as far as practicable from brass and wind musicians.
- Consider requiring non-woodwind/brass musicians to wear a face mask.
- Brass musicians should monitor and drain their breath condensate ('spit valve') regularly. Musicians should drain this fluid and dispose of it in a rubbish bin (or other safe location) and then perform hand hygiene.
- Wind instruments should not be shared.
- Where reasonably practicable, consider reduced numbers of musicians and/or staggered arrival and departure.
- Regularly wipe down or disinfect music stands.
- Regularly clean and disinfect floors.

### **Performers – actors, dancers, singers, opera, choirs**

- Encourage performers to perform own props checks, where possible.
- Encourage performers to dress themselves, where possible.
- Provide performers with bagged clean towels and laundry bags for used costume items.
- Require anyone interacting with performers at close range to wear appropriate PPE (including dressers, hair and makeup and costume/wigs).
- Blocking should be considered to prevent fast changes which require assistance.
- Set up dressing rooms and green room to facilitate physical distancing.
- Prohibit sharing of comfort items such as hot water bottles, jackets and slippers.
- Allow for greater distancing between singers, if possible.
- Allow suitable distance (e.g. 3-4 metres) between stage/performers and audience.

## 6.5 RISK MANAGEMENT

### Key considerations

Before applying detailed procedures, companies should undertake a risk assessment of their auditions, rehearsals and performances activities and identify measures to mitigate risks.

While each individual production must have its own risk assessment which examines its individual circumstances, some general risk considerations include:

- The performance activities involved, including whether they require close contact (most performance activities do) and activities which health authorities consider higher risk (such as singing).
- Whether activities involve direct contact with community members, for example through workshops, community performers or other forms of direct engagement.
- The vaccination status of workers (see below).

These risk considerations should be considered alongside risk assessment based on the individual circumstances of activities and the mitigation considerations such as (but are not limited to):

- **Vaccination**

Vaccination is extremely effective against COVID-19. People who are fully vaccinated (that is, with at least 2 doses of a TGA approved COVID vaccine) have a much lower likelihood of being infected with COVID-19. Even vaccinated people who do become infected with COVID-19 have a much lower likelihood of having severe illness and a much lower likelihood of passing COVID-19 on to others. Vaccination is therefore not just protective of each vaccinated individual but also of the people around them, and is thus a highly significant risk control in relation to COVID-19.

As part of the risk assessment process, consider the role of vaccination in mitigating the risks of your activities, and whether vaccination should be compulsory or highly recommended. See Section 7.3 for further information about the processes involved in developing and implementing vaccination policy.

Some states and territories only allow fully vaccinated people to enter entertainment venues. Even in states/territories where this is not a legal requirement, some venues may make it a condition of entry to only allow fully vaccinated people on site, including performers and crew. This should also be considered when formulating a vaccination policy.

- **Testing**

Two key forms of COVID-19 testing are currently available in most Australian states and territories: Polymerase Chain Reaction (PCR) testing, which is professionally administered, and Rapid Antigen Testing (RAT), which most states and territories allow to be self-administered.

PCR testing is the 'gold standard' of COVID-19 testing, which is provided by state, territory and federal governments at testing clinics around Australia. In many circumstances this testing is free of charge. While PCR turnaround times vary, most results are available within 24 hours (although this may increase to 48-72 hours in regional areas).

Rapid Antigen Tests are now permitted to be self-administered in all states and territories excluding SA and WA (as at November 2021) and are available for retail sale. Most test kits return results in approximately 15 minutes. A positive RAT result must be immediately followed up with a PCR test.

Companies should consider whether a regular testing regime is an appropriate risk mitigation measure in the context of specific activities and each production, and if so, which method/s and what frequency best suits their individual circumstances.

### **Risk assessment and mitigation**

- Undertake a risk assessment and identify measures to mitigate risks.
- Consider teams, swings and understudies to fill roles if a cast or crew member is unwell. However, it should be noted that if a cast or crew member is confirmed as having COVID-19, all those in close contact with the confirmed case will need to quarantine in line with public health directives, possibly resulting in more than one cast or crew member needing to be replaced.
- Workers may be asked to limit interactions with people outside of the production.

### **Managing suspected cases**

If a cast, crew, creative, musician or other team member presents with COVID-19 symptoms during rehearsals or the season:

- Isolate the worker in the sick room (or other designated area) and supply them with a surgical mask (if available).
- Assess whether this worker represents a risk to others in the workplace. As a precaution, companies may wish for other (non-symptomatic) employees to complete a RAT.
- Ensure the worker has transport to safely return home or visit a doctor or medical facility.
- Advise the worker to get a PCR test for COVID-19, as per government advice and follow instructions regarding isolation.
- The worker cannot return to the workplace until symptoms are no longer present and receives clearance from public health authorities or a medical practitioner (depending on the circumstances, clearance may constitute a negative COVID-19 test result).

### **Managing confirmed cases**

If a cast, crew, creative, musician or other team member tests positive for COVID-19:

- Employers may be required to notify the relevant health authority in their state or territory. Most states and territories provide a step-by-step guide about how to notify the relevant health authority and what employers need to do if there is a confirmed case in their workplace. Refer to section 9.1 for specific requirements in your state or territory.
- The worker with COVID-19 will be required to isolate. This worker will not be able to return to work until they have received clearance from health authorities or treating medical practitioner.
- Those cast, crew, creatives, musicians or other team members who are identified by the company or public health authorities to have had close contact with the confirmed case will be:
  - informed about the confirmed case within the company.

- required to get tested and follow instructions regarding quarantine. The nature of this testing and any quarantine requirement will depend on the guidelines and/or decisions of the relevant state/territory health authorities. If health officials do not advise quarantine or testing, consider Rapid Antigen Testing as a further risk management measure.
- encouraged to monitor their personal health and report any symptoms to their Supervisor immediately.
- The company will follow advice and instructions from health authorities.
- If required, notify and submit an incident notification to the WorkSafe Authority in the relevant state and/or territory (different notification requirements apply in each state. Refer to section 9.1 for more information).

### **Contact Tracing & Tracking**

- Require workers to QR check-in on arrival or maintain up-to-date worker contact details and attendance (at rehearsals and at the venue) to assist with contact tracing, should there be a positive COVID-19 case. Inform workers their contact details will be shared with health authorities.

### **Production shutdown**

- The company may be required to cancel performances or the entire production, in order to comply with government directions.
- If a cast, crew, creative, musician or other team member has tested positive for COVID-19, each company will need to assess the risks and ascertain whether it is feasible to continue performances.

## 7. Useful resources

### 7.1 GOVERNMENT QR CODE CHECK IN APPS

- **NSW:** <https://www.nsw.gov.au/covid-19/business/check-in/mandatory-qr-code>
- **VIC:** <https://www.coronavirus.vic.gov.au/about-free-service-victoria-qr-code-app>
- **QLD:** <https://www.covid19.qld.gov.au/check-in-qld>
- **WA:** <https://www.wa.gov.au/organisation/covid-communications/covid-19-coronavirus-safewa>
- **SA:** <https://www.covid-19.sa.gov.au/restrictions-and-responsibilities/covid-safe-check-in>
- **TAS:** <https://www.coronavirus.tas.gov.au/check-in-tas>
- **ACT:** <https://www.covid19.act.gov.au/stay-safe-and-healthy/check-in-cbr-app>
- **NT:** <https://coronavirus.nt.gov.au/stay-safe/check-in-app>

### 7.2 VENTILATION

- **NSW - COVID-19 guidance on ventilation:** <https://www.nsw.gov.au/covid-19/business/covid-safe-business/ventilation>
- **WorkSafe Australia - Heating, Ventilation and Air Conditioning (HVAC) Systems:** <https://covid19.swa.gov.au/covid-19-information-workplaces/other-resources/heating-ventilation-and-air-conditioning-hvac>

### 7.3 VACCINATION RESOURCES

- **LPA template policy (Members only resource):** <https://liveperformance.com.au/resource?type=1256&keyword=LPA+TEMPLATE%3A+COVID-19+Workplace+Vaccination+Policy>
- **Fair Work Ombudsman:** <https://coronavirus.fairwork.gov.au/coronavirus-and-australian-workplace-laws/covid-19-vaccinations-and-the-workplace>
- **Safe Work Australia:** <https://covid19.swa.gov.au/covid-19-information-workplaces/industry-information/live-entertainment/vaccination>

## 7.4 GUIDELINES FOR MANAGING CONFIRMED CASES & CLOSE CONTACTS

### NSW:

- Contact Risk Assessment:  
<https://www.health.nsw.gov.au/Infectious/controlguideline/Documents/contact-risk-assessment-business-community-settings.pdf>
- Guidance for businesses if a worker tests positive:  
<https://www.nsw.gov.au/covid-19/business/linked-with-positive-worker-case>
- <https://www.nsw.gov.au/covid-19/stay-safe/testing/self-isolation-rules>

### VIC:

- Contact Risk Assessment:  
[https://www.coronavirus.vic.gov.au/sites/default/files/2021-10/2021-10-21\\_Workplaces%20business%20and%20industry.pdf](https://www.coronavirus.vic.gov.au/sites/default/files/2021-10/2021-10-21_Workplaces%20business%20and%20industry.pdf)
- Guidance for businesses if a worker tests positive:  
<https://www.coronavirus.vic.gov.au/confirmed-case-workplace>
- Confirmed cases and close contacts: <https://www.coronavirus.vic.gov.au/checklist>

### QLD:

- Guidance for business is a worker tests positive: <https://www.business.qld.gov.au/running-business/covid-19-restrictions/affected-case>
- Confirmed cases: <https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19/current-status/public-health-directions/self-isolation-covid19-diagnosis/covid-19-isolation-requirements>
- Close contacts: <https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19/current-status/public-health-directions/management-of-close-contacts>
- Household contacts: <https://www.qld.gov.au/health/conditions/health-alerts/coronavirus-covid-19/current-status/public-health-directions/management-of-secondary-contacts>

### WA:

- Guidance for business is a worker tests positive:  
<https://www.wa.gov.au/government/publications/what-do-if-someone-the-workplace-tests-positive-covid-19-coronavirus>
- [https://ww2.health.wa.gov.au/~/\\_media/Corp/Documents/Health-for/Infectious-disease/COVID19/Quarantine-after-being-tested--High-risk-and-low-risk-tested-persons.pdf](https://ww2.health.wa.gov.au/~/_media/Corp/Documents/Health-for/Infectious-disease/COVID19/Quarantine-after-being-tested--High-risk-and-low-risk-tested-persons.pdf)

### SA:

- Contact Risk Assessment and Guidance for businesses if a worker tests positive:  
<https://www.sahealth.sa.gov.au/wps/wcm/connect/public+content/sa+health+internet/conditions/infectious+diseases/covid-19/testing+and+tracing/test,+trace,+isolate+and+quarantine>
- <https://www.sahealth.sa.gov.au/wps/wcm/connect/public+content/sa+health+internet/conditions/infectious+diseases/covid-19/about+covid-19/self-isolation+and+quarantine+advice+for+covid-19+%28coronavirus%29>



**TAS:**

- Guidance for business is a worker tests positive  
<https://www.coronavirus.tas.gov.au/business-and-employees/covid-19-case-and-outbreak-management>
- Close contacts: <https://www.coronavirus.tas.gov.au/keeping-yourself-safe/close-contacts>

**ACT**

- Guidance for business is a worker tests positive  
[https://www.act.gov.au/\\_data/assets/pdf\\_file/0007/1823335/PICC0362-FS-Guidance-for-businesses-and-workplaces-Covid-case\\_AW.1.pdf](https://www.act.gov.au/_data/assets/pdf_file/0007/1823335/PICC0362-FS-Guidance-for-businesses-and-workplaces-Covid-case_AW.1.pdf)
- Confirmed cases: <https://www.covid19.act.gov.au/stay-safe-and-healthy/isolation-information-for-people-with-confirmed-covid-19>
- Close contacts: <https://www.covid19.act.gov.au/stay-safe-and-healthy/quarantine-for-close-contacts>

**NT:**

- Close contacts: <https://coronavirus.nt.gov.au/stay-safe/case-location-alerts-and-close-contacts>

## 8. Acknowledgements

The following organisations were integral to the development of these guidelines for COVID Safe auditions, rehearsals and performances:

### **CAST companies**

- Bell Shakespeare
- Belvoir
- Black Swan
- Malthouse
- Melbourne Theatre Company
- Queensland Theatre
- South Australia Theatre Company
- Sydney Theatre Company

### **Producers**

- CDP
- Disney
- Global Creatures
- Gordon Frost Organisation
- GWB Entertainment
- Louise Withers and Associates
- Luckiest Productions
- Michael Cassel Group
- Newtheatricals
- StoreyBoard Entertainment
- Tinderbox Productions

### **Opera companies**

- South Australian Opera
- Victorian Opera
- West Australian Opera

### **Orchestras**

- Western Australian Symphony Orchestra
- Sydney Symphony Orchestra

### **Ballet/Dance**

- The Australian Ballet

### **In consultation with:**

- Media, Entertainment and Arts Alliance (MEAA)

## 9. Appendices

### 9.1 REFERENCE DOCUMENTS

#### Safe Work Australia

- Resource kit: <https://covid19.swa.gov.au/covid-19-information-workplaces>
- Individual industry information: <https://covid19.swa.gov.au/covid-19-information-workplaces/industry-information/live-entertainment/vaccination>
- SafeWork Authority notification requirements: <https://covid19.swa.gov.au/doc/incident-notification-covid-19>

#### Victorian Department of Health

- Infection Prevention Control Resources - COVID-19 transmission from air-circulating, wind-moving devices and activities: <https://www.health.vic.gov.au/covid-19/infection-prevention-control-resources-covid-19>

#### Creative Victoria

- Arts and Culture Guidelines for coronavirus (COVID-19) – Return-to-Business: [https://creative.vic.gov.au/\\_data/assets/pdf\\_file/0020/441308/Arts-and-Cultural-Sector-Guidelines-3-June-2020-2.pdf](https://creative.vic.gov.au/_data/assets/pdf_file/0020/441308/Arts-and-Cultural-Sector-Guidelines-3-June-2020-2.pdf)

#### Australia Council for the Arts

- Reactivate: Beyond step three: <https://www.australiacouncil.gov.au/workspace/uploads/files/re-activate-report-beyond-step-5f03d8d34777a.pdf>

#### Australian Screen Sector Taskforce

- Australian Screen Production Industry, COVID-Safe Guidelines, 28 May 2020, version 1

### 9.2 PUBLIC HEALTH DIRECTIVES

- **ACT:** <https://www.covid19.act.gov.au/resources/public-health-directions>
- **NSW:** <https://www.health.nsw.gov.au/Infectious/COVID-19/Pages/public-health-orders.aspx>
- **NT:** <https://coronavirus.nt.gov.au/chief-health-officer-directions>
- **QLD:** <https://www.health.qld.gov.au/system-governance/legislation/cho-public-health-directions-under-expanded-public-health-act-powers>
- **SA:** <https://www.legislation.sa.gov.au/Web/Information/CV19/CV19.aspx>
- **TAS:** <https://www.coronavirus.tas.gov.au/resources>
- **WA:** <https://www.wa.gov.au/government/document-collections/COVID-19-coronavirus-state-of-emergency-declarations>
- **VIC:** <https://www.dhhs.vic.gov.au/victorias-restriction-levels-COVID-19>

### 9.3 MEDICAL ENDORSEMENT



**Regarding Guidelines for COVID Safe Auditions, Rehearsals and Performances, December 2021**

To whom it may concern

Live Performance Australia has prepared an updated guideline document (*Guidelines for COVID Safe Auditions, Rehearsals and Performances*) to provide clear guidelines to assist organisations with their development of COVID Safe plans and to safely resume auditions, rehearsals, and performances. The guideline document addresses the current uncertainties involved in relaxed rules and expectations of increases in case numbers. In my opinion, *Guidelines for COVID Safe Auditions, Rehearsals and Performances* provides a framework which will assist in developing plans that meet Australian state and territory public health orders, restrictions, and guidelines to facilitate gradual and adaptive return of live performance activities including auditions, rehearsals, and performances in Australia within its response to the Covid-19 pandemic.

Sincerely



17 Dec 2021

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