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**LPA TEMPLATE:
Example workplace policy clause for employment contracts**

# DUTIES

You are required to perform the duties set out in the Position Description at Schedule [x], and such other duties that may reasonably be assigned to you from time to time. You agree to:

### perform your duties faithfully and diligently;

### comply with all reasonable and lawful directions issued to you by the Company;

### comply with all Company policies and procedures as amended from time to time (though the policies and procedures are not incorporated as a term of this Contract). Failure to do so may result in disciplinary action, up to and including summary termination of employment;

### not engage in any conduct whatsoever (either during a shift or otherwise) that will, or is likely to, damage the public image and reputation of the Company;

### not engage in conduct or engagements which may constitute a conflict of interest with the primary business of the Company; and

### act in good faith and in the interests of the Company.