

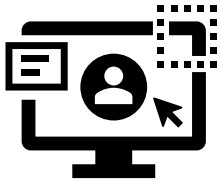
Changes to 408 Visa Processing



Overview

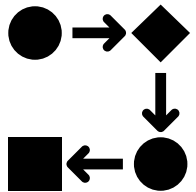
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Why has the LPA visa process has changed?



On 18 June 2025, the Department of Home Affairs introduced compulsory use of multi-factor authentication (MFA) for ImmiAccount.

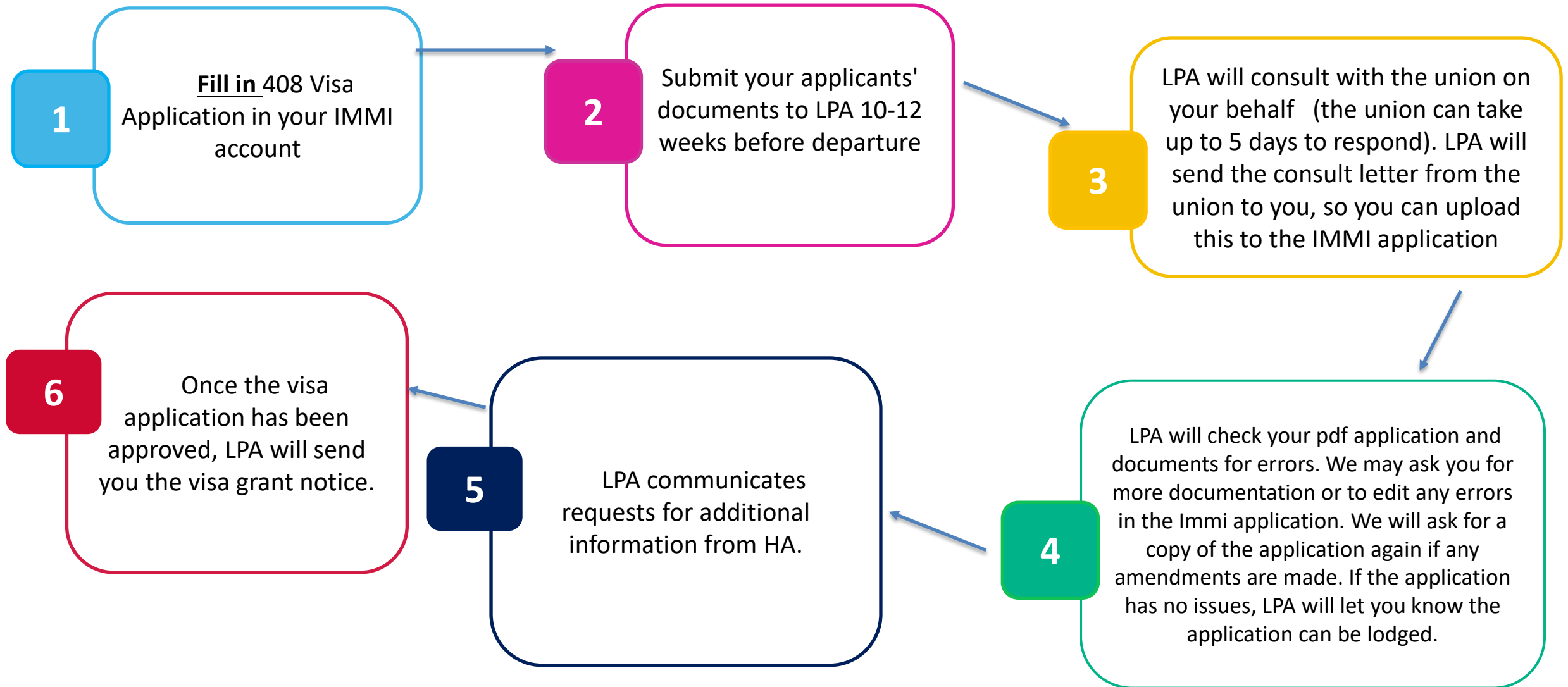
Because of that change, LPA has reviewed its procedures and determined (for both practical and policy reasons) that it will **no longer be able to log in to Members' ImmiAccounts** or process the payment of visa applications in Immi.



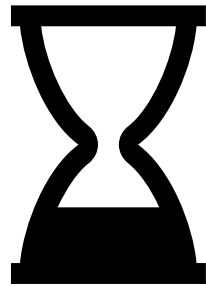
Going forward, Members will need to:

- Answer all questions in the 408 Visa application/s in Immi
- Attach evidence documents
- Before the application is lodged:
 - Download a PDF copy of the completed 408 visa application
 - Send all required documents **AND** the pdf copy of the 408 visa application to LPA **in one email.**
- Pay for and lodge their visa applications through Immi

New Timeline for Visa Applications

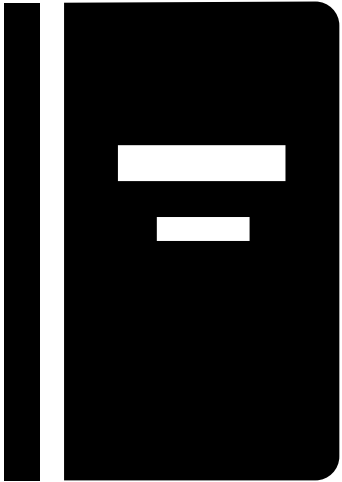


Department of Home Affairs current processing times



- 50% of applications: 33 business Days
- 90% of applications: 61 business Days

Updated Resources



408 Visa Information Pack

The Visa Pack reflects this new process, and includes the following:

- A new document checklist
- A new Letter of Authorisation
- A guide on how to save a pdf copy of your Immi application
- A guide on how to lodge and pay for 408 visa applications in Immi

The documents Members need to provide to LPA when lodging a visa



- ❑ A signed 956a form with the LPA Immigration Services Manager's signature and the applicant's signature
- ❑ A Letter of Authorisation
- ❑ A Letter of Invitation
- ❑ A Union Consult Personnel list
- ❑ A clear colour copy of the applicant's passport photo page
- ❑ Travel insurance
- ❑ A copy of the deal memo/contract
- ❑ A PDF copy of the completed application downloaded from Immi

How to correctly attach evidence documentation in Immi

_ SMITH, John (14 Mar 1995)

6 attachments received of 60 maximum.

Required

+ Form 956A Appointment or withdrawal of an authorised recipient ?
1 Received
+ Invitation to participate, Evidence of ?
1 Received
+ Performer not in a film or television, Evidence of ?
1 Received
+ Personal Financial Status, Evidence of ?
1 Received
+ Health Insurance, Evidence of ?
1 Received
+ Travel Document ?
1 Received

Recommended

+ Identity, Evidence of ?
0 Received

Form 956a Appointment

- 956a with my signature and the applicants signature

Evidence of Invitation to participate

- Letter of invitation

Evidence of Performer not in film or television

- Letter of invitation

Evidence of Personal Financial Status

- Copy of the contract/deal memo

Evidence of Health Insurance

- Travel insurance cert (in English) OR copy of passport if eligible for reciprocal health care

Travel Document

- Clear colour copy of the applicant's passport

How to download a pdf copy of your visa application in Immi

The screenshot shows a web browser window with the URL `online.immi.gov.au/elp/app`. The page is titled "Online Lodgement" and is for a user named "GANDOLFO, Eloise". The main content area is for an "Application for a Temporary Activity Visa" with Transaction Reference Number (TRN) EGP7ZTMBF6. It features a "Submit Application" button and a "Submit Now" button. A sidebar on the right contains "Related Links" (Subclass 408 information, Health details, Visa Pricing Estimator, Processing times) and "Help and Support" (Contact us, Client service charter, Client feedback, ImmiAccount support, Translation services). At the bottom, there is a "Print" button and a "Go to my account" link. The footer includes links for Accessibility, Online Security, Privacy, and Copyright & Disclaimer. A Loom screen recorder overlay is visible at the bottom of the browser window.

Application for a Temporary Activity Visa

Transaction Reference Number (TRN): EGP7ZTMBF6

Submit Application

This application is now ready to submit. You can submit it now or return to your account and submit it at a later date.

Your application will not be processed until after it is submitted.

[Print](#) | [Go to my account](#)

[Submit Now](#)

Related Links

- [Subclass 408 information](#)
- [Health details](#)
- [Visa Pricing Estimator](#)
- [Processing times](#)

Help and Support

- [Contact us](#)
- [Client service charter](#)
- [Client feedback](#)
- [ImmiAccount support](#)
- [Translation services](#)

[Accessibility](#) | [Online Security](#) | [Privacy](#) | [Copyright & Disclaimer](#)

Loom – Screen Recorder & Screen Capture is sharing your screen. [Stop sharing](#) [Hide](#)

How to pay for and lodge your visa applications in Immi

The screenshot displays the ImmiAccount web interface. At the top, the browser address bar shows 'online.immi.gov.au/ola/app'. The page header includes the Australian Government logo and the text 'ImmiAccount'. Below the header, a navigation bar contains links for 'My applications', 'My payments', 'Manage groups', 'Related links', and 'Help and support'. The main content area is titled 'My applications summary' and features buttons for 'New application', 'Import application', and 'Submit applications'. A search bar with a magnifying glass icon and a link to 'Advanced search' is present. Below the search bar, the text 'List of applications' is followed by a 'Sort by' dropdown menu set to 'Last updated' and a 'Refresh' button. A table lists one application for 'SMITH, John (14 Mar 1995)' with the status 'Temporary Work (Activity) Ready to submit'. The table includes columns for 'Reference No' (EGP72TMBF6), 'Type' (Temporary Activity Visa (408)), 'Last updated' (08 Jul 2025), and 'Date submitted'. An 'Edit' button is located below the application details. At the bottom of the table, there are links for 'Copy', 'Delete', 'Send', 'Submit', and 'Attach documents'. The footer of the page contains links for 'Accessibility', 'Online Security', 'Privacy', and 'Copyright & Disclaimer'. A Loom screen recording notification is visible at the bottom of the browser window, and the Windows taskbar at the very bottom shows the date and time as 10:34 AM on 8/07/2025.

Questions



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